

Minutes of the Northview High School PTSA  
Executive Board Meeting  
Tuesday, January 16, 2007

Sandi Rose, Co President, called the meeting to order at 7:03pm

Members in attendance were: Sandi, Rose, Julie Pitman, Andrea Lutz, Julie Meinert, Susanne Warren, Maria Orlando, Jeri Colton, Arlene Jerome, Becky Beaver

Sandi Rose reported that because there is not a quorum, November 16<sup>th</sup> minutes cannot be approved. The December 12<sup>th</sup> general PTSA meeting minutes will be emailed to the board.

**Treasurer's Report**

Jeri Colton reported that our actual income year to date is \$100,653.80. Also, we have an expense balance of \$47,418.69. The only items that need to be brought up are that we have \$800.00 to spend on Splost and we have not paid for the directory yet. Sandi said that we do the directory through the county and that Holly Price may have the bill. Jeri will email Molly or Helen and copy Holly. We have not paid anything on Campus Beautification so Jeri will check with Ron Menze. Regarding the use of school funds for PTSA items (which was brought up at the last meeting), Jeri reported that she talked to the state treasurer and unless we are purchasing major items (i.e. Trophy case), for audit and tax purposes we are not allowed to use this practice. Finally, Jeri also reported that the Georgia PTA bill was paid on time.

**Principal's Report**

Nothing to report.

**Co-President's Report**

Sandi Rose reported that it is time to do the annual Priority reports which is a summary of what each committee does. For all VP's, please have each of your committee chairs submit a report outlining what is entailed, what resources are needed, what the budget is, things that worked, things that didn't work, recommendations for the next year, and so on. The bottom line is that if it is done properly, the successor to that committee should be able to pick up the report, read it, and know what is entailed with that committee. Sandi has the Priority report cover sheet and the criteria for the report. She will email these documents to each VP who should forward on to their committee chairs. The due date for these reports is February 16<sup>th</sup>. Each chair should generate five copies of their report - one for their notebook, one that is kept in the PTSA files, and three that are mailed. Julie suggested giving a copy of each report to the nominating committee. Last year 75% of our committees did it. The newsletter has a special cover sheet which Sandi will give to Suzanne. Documentation is wonderful. If you have flyers or anything Georgia PTA can look at, that would be wonderful. PTA day at the Capitol is on February 8<sup>th</sup> if anyone is interested in attending. Registrations are due at the end of next week, January 26<sup>th</sup>. Also, March 20<sup>th</sup> is the official vote for Splost 3 for our area. You may or may not be aware but each school was given a list of capital improvements for

their school. There are certain similarities between elementary, middle and high schools but there are also certain specific items for each school. The big ticket item on Northview's list is a practice field. This is a 5 year plan. We don't know where Northview sits on that plan. If Splost 3 gets approved, Mr. Zervakos would like to see that our project gets a lot of communication efforts from PTSA, LSAC and the Booster board to the school board saying that we really need the practice field in hopes that our project gets some priority. We don't want to be slated for the 5<sup>th</sup> year as there may not be funds available. There will be a cluster wide meeting on Splost at Northview on February 7<sup>th</sup> at 7:00pm in the auditorium and the superintendent will be here to address the community. Mr. Zervakos would really like a good attendance at that meeting. Jeri expressed concern that NHS does not have the same level of support outside our community. Julie suggested we take pictures of the 11 teams on the practice field at the same time. The field will be located on the corner of Parson's Road and 141 in the wooded area. There is enough room for the practice field, a building for restrooms, and additional parking. The Georgia PTA has asked each PTA organization to pass a resolution in support of Splost. We need to determine whether we as a board are in support of Splost or not. Because we do not have a quorum, Sandi will send out an email to the board asking for a vote. The resolution needs to be passed by our board prior to February 1<sup>st</sup>. If we approve, the resolution needs to be read at the next general PTSA meeting which is February 1<sup>st</sup>. Also, they have asked each PTA to mail flyers or letters in support of Splost to their families and any mailings that pertain to Splost cannot be funded by the school, come from the school, copies cannot be made at the school, or have any connection with the school. The school can give us the database of names for labels. Suzanne asked if we could include the flyer in the newsletter mailing which should be going out the first week of February. Julie suggested that we include information about absentee voting in the flyer. Jeri suggested that we include information about what Splost is all about in the Titan View newsletter.

### **Communications Report**

Suzanne Warren reported that they are working on the newsletter. All articles were due today. The goal is to mail the newsletter to the printer by the end of the month so the newsletter can be distributed by the first week of February. We haven't identified the dates for the rest of the year yet but there is a meeting tomorrow evening to discuss. As for community relations, we sponsored 4 families over the holidays and collected just over \$1000.00. A 5<sup>th</sup> family was sponsored by the German club. Regarding legislation, both students and adults will have the opportunity to register to vote tomorrow at Northview. Suzanne brought up that the bulk mailing money is probably coming to an end as we have not funded it as of yet this school year and because it is such a horrendous process should we run out, she wants to make sure that doesn't happen. Jeri reported that we have \$2,250.00 for funding bulk mailing and she will copy the paperwork that the post office gave us last year for Suzanne and put in her mailbox for her to take with her to replenish the permit. With regard to the website, Suzanne reported that Martha Bernstein has a translation committee in place made up of a number of students. Sandi reported that she had a meeting with Deepa Muralidhar who is in charge of the technology are before the holidays. Deepa shared with Sandi that while they have been aggressively working to get portions of the website translated, the student committee (made up of 4-6 students, 2

of which are international) unanimously said that if they are in the United States they should speak English.

### **Hospitality**

No report.

### **Membership Report**

Jeri reported that a few more memberships have come in. Sandi reported that the yearbook issue with Jostens (for platinum members) has not been resolved. Michelle Morris mailed the list and the check one month later than prior years (mid November). Because of the delay, bills were sent out before the list was received. In any case, Michelle indicated that she (Northview) does not wish to be a part of the process anymore. If we want to continue to bundle the yearbook with membership, the PTSA will take over responsibility to administering the process.

### **School Services**

#### **Career Center**

Andrea Lutz reported that the career center was preparing for training the junior class in January on the website. College fair is February 12<sup>th</sup> 6:30-8:30pm. Over 80 colleges have already confirmed and they are hoping for 100. Kathy Elwell will be providing food.

#### **Office Volunteers**

Everything is going great.

#### **Media Center**

Everything is going fine.

#### **Campus Beautification**

Rom will begin working on the next Hands on Northview to be held at the end of April.

### **Student Enrichment**

#### **Reflections**

Julie reported for Molly Ruttle that Northview has 12 council winners who will go to state. The state winners should be announced by the end of the month.

#### **Cultural Arts**

Julie reported for Pat that Cultural Arts is sponsoring Elisa Witt, doing 4 workshops of "Music is Language" for Foreign Language students this Friday.

#### **Health & Safety**

Sandi reported for Deb Powell that Anita Houde will be putting together a program in February which will encompass healthy weight, eye care and smoking. On January 18<sup>th</sup> there will be another blood drive. Deb is very concerned about the number of volunteers but has not heard anything. Sandi offered to Deb and Anita to email a message to the general volunteer database.

## **Student Services**

### **Project Graduation**

Julie reported that Clara Bassett will serve a chair person for the baccalaureate which will be held at Johns Creek Baptist church. (Every two years the location will be at the same church.) The baccalaureate will be held on Sunday, May 20<sup>th</sup> at 4:00pm. The committee will be sending out information to get monetary donations as that is how the event is funded. The invitations will follow. Julie also reported that Mr. Zervakos approved the \$75.00 admission fee for Project graduation. The budget issue with the PTSA has been resolved.

### **Student Activities**

Arlene reported that we just completed the junior class activity which was free admission and concessions at a varsity basketball game. Over 200 tickets were used. A spirit contest was held where prizes of movie tickets and ice cream gift certificates were given out to 6 winners. Mr. Williams helped pick the winners.

### **Drive Smart Program**

Arlene reported that the Drive Smart program will be held on March 29<sup>th</sup> 7:00pm. The committee met with Mr. Johnson and asked for his assistance in fine tuning the program. Two great speakers are lined up for this year. A mother and her son, Eric Klug (the son is in a wheel chair) will be there and the son (through his mother) will tell his story about how he got into a car with his friends, knowing that the friends including the driver had been drinking. The other speaker is a young man, Chris Sandy who had been drinking and got in the car and killed an elderly couple. He is actually doing time in prison and will be brought into the auditorium in shackles. This program is mandatory for any student wanting to get a parking pass next year with the exception of juniors who attended or viewed last years program. If they came as a freshman last year, they will have to either attend or view the program again. Jeri requested that the school needs to be a little more accommodating to the students with more showing options. She also wanted to make sure the attendance is well documented.

### **Old Business**

No old business to discuss.

### **New Business**

#### **Nominating Committee**

Sandi reported that we have to have our nominating committee approved at the February 1<sup>st</sup> general PTSA meeting. Typically we have at least one member of the board on the committee. It is a short term position which should begin in March. The bylaws are written to have 3 active members and 2 alternates on the committee. Mr. Zervakos would like to see some diversity and new involvement if possible.

#### **Prom Fair**

Prom Fair is coming up this coming Saturday from 10:00am -5:00pm. You can buy your tickets ahead of time.

Sandi reintroduced the idea she brought up at the beginning of the school year of Northview's PTSA pursuing the Parent Involvement Schools of Excellence certification. Discussion was held when would be a good time to distribute a survey to the parents as well as what steps are needed to pursue this certification. Sandi is going to look into how many parents we need to respond to qualify.

The next general PTSA meeting will be held on February 1<sup>st</sup> before the pre-festival choral concert at 7:20pm.

The next Executive Board meeting will be held on February 20, 2007 in the PTSA Room 401.

The meeting was adjourned at 8:15pm.

Respectfully Submitted,

Becky Beaver  
Recording Secretary