

Minutes of the Northview High School PTSA
Executive Board Meeting
Tuesday, August 15, 2006

Sandi Rose, Co President, called the meeting to order at 7:10pm

Members in attendance were: Sandi, Rose, Julie Pitman, Maria Orlando, Martha Bernstein, Ruth Petrillo, Andrea Lutz, Julie Meinert, Deb Powell, Molly Ruttle, Susanne Warren, Becky Beaver, Mr. Zervakos

Introductions were made to start the meeting.

A motion was made by Ruth Petrillo to approve the May minutes. The motion was seconded and approved.

Treasurer's Report

Jeri Colton reported that the official audit of the books is complete. All financial related forms are in Jeri's mailbox. Also, she will e-mail the forms to the executive board. Several reminders – 2 signatures when you count money, if money is in the vault, let her know, money received at school has to stay at school. Jeri presented the current year budget and a preliminary budget for the 2006-2007 school year. The budget year is September 1st – August 31st. With regard to the current budget, there are 3 areas that have outstanding expenses – Hospitality (Welcome Back Luncheon), Membership (forms and supplies), and Facilities Enhancement (Harp- \$4000, Eagle Scout Project - \$660, Teen Driving Program - \$75). Sandi Rose will follow up with the Eagle Scout Project. Invoices will be submitted for the remaining open items. New categories were added and/or adjusted this year. Project graduation numbers were discussed and bottom line is that the PTSA contributes \$2000.00 and all other funds are raised. Jeri indicated that \$8,273.00 was her best guess at this point for carryover for the new budget. Deb Powell made a motion to approve the budget with the understanding that the carryover numbers are approximate. The motion was seconded and carried.

Principal's Report

Mr. Zervakos thanked the PTSA for their budget support. The school year has gotten off to a smooth start. The addition of 4 more portables helps with traffic in the main building. The Hands on Northview activity did an outstanding job landscaping the trailer area. With the addition of the new portables, we still have 60 yards of usable space as well as the remaining property we own. Fulton County's Wellness Campaign (ie. no French fries) was implemented in the cafeteria this year which includes a hot entrée, salad, and sandwich lines. With experienced cashiers, all students were through the lines in 30 minutes the first day. There are 54 lockers remaining for sale. Lockers are serviced by an outside company. The freshman class has approximately 690 students. In the state of GA., there is a legal cap for the number of students in a classroom (28-32) and a preferred cap (21-28). Northview has always met the preferred cap by managing other resources. Mr. Zervakos reported that there would be a new high school. It takes three years to build once they close on the new land (should close in the next 60 days). The

property should be the same property on State Bridge with all the time and monetary investments already made. The new principal will be assigned to Northview for a year before the school opens. We will all work together to make it a smooth transition. Hot off the press - the professional organization of coaches announced that Northview is #8 in the state for boys athletics and #4 in the state for girls athletics. In response to questions, Mr. Zervakos indicated that he would follow up with the booster club regarding brick sales project. Also, a question was raised about why mini grants couldn't be used to support the voluntary fees requested by the science department for supplies. The response was mini grants cannot be used for consumables.

Co-President's Report

Sandi Rose reported that she and Julie Pitman have taken certain areas of the PTSA to oversee. (Please contact either one should you have any questions.) Sandi sent the VP's e-mails of people who signed up for the committees under them. For the committees where chairs are already in place, please forward the names to them and encourage them to make contact with those volunteers, even if their activity is one falling in the spring time frame. For those of you looking for chairs, use the list a one for potential candidates. Please get your summer volunteer hours to Monireh Adloo (either using the PTSA website or e-mailing her directly). If anyone has an event that will be held in the school, remember to fill out a Facility Use form found near the PTSA mailboxes and turn it in to Donna in the main office. Make sure you locate your mailbox (among the PTSA mailboxes) in the work room. For the VP's, for the most part to the right of your box will be your committee chair's box which will contain file folders for each committee. Jeri will use these folders to put reimbursement checks in. She is very good about writing checks in a timely manner, so please check your boxes/folders if you are expecting something. As we are the board of directors of the PTSA, during the leadership conference in July we learned that our meetings should also include the standing committee chairs and should be counted as a vote. While committee chairs are always welcome to come to meetings, we want to implement and encourage the standing committee chairs to come to each meeting. Standing committees include Newsletter, Webpage, Publicity, Legislation, Staff Appreciation, Newcomers, Cultural Arts, Health and Safety, and overall Student Activities. VP's, please e-mail the meeting dates to these committee chairs. A copy of the bylaws was distributed to each of you and will be posted on curriculum night.

Communications Report

Martha Bernstein reported that three open chairs are about to be filled, Newsletter, Newsletter Distribution, and Webpage. Please encourage people that if they are available or know anyone who might be able to help distribute, we would appreciate their support. Julie Pitman shared that Beverly Harzog might be willing to help with publicity committee or other activities. Martha also stated that Gracie Bond Staples, our incoming Publicity Chair, is a reporter for the AJC who writes "Real Living" on Wednesdays.

Hospitality

Julie Pitman reported for the Hospitality Committee. The Welcome Back Luncheon was catered by the Atlanta Bread Company and enjoyed by all.

Membership Report

Molly Ruttle reported that membership is down. A box will be put in the main office for forms to be turned in. The PTSA tables at freshman orientation were not busy.

Curriculum night will be the next opportunity for a membership drive. Membership forms need to be on site and potentially mailed before curriculum night. We need to re-solicit the freshman class.

School Services

Andrea Lutz reported that three chairs are still needed – media center, career center, and campus beautification. Mr. Zervakos indicated that the campus beautification chair works with him to mainly coordinate refreshments and to get volunteers. Perhaps the description of the position needs to be changed. The next Hands on Northview is scheduled for October 7, 2006.

Student Enrichment

Ruth Petrillo needs four chairs – Health and Safety, Honors Night, VIP Awards, and Reflections. Molly Ruttle indicated she would co-chair Reflections with someone. This year Reflections has two new categories – dance and film as a part of the competition. The deadline is a month earlier.

Student Services

Sandi Rose reported for Student Services. While some volunteers have agreed to chair sub committees for Project Graduation, no one has stepped up to be the overall chair. This may end up being a committee run by all sub-chairs. Kim McNaron is in charge of Senior Treats and is getting ready to send out a letter to all senior parents requesting support.

Old Business

Sandi Rose will follow up with Ben Carroll's Eagle Scout project funding and work to get this resolved by the end of August.

New Business

Sandi Rose reported that we have received 39 volunteer forms to date compared to last years 280 in the same time period. Sandi has a database by grade that she could e-mail to each of the VP's for them to call. Mr. Zervakos volunteered to have both the PTSA membership and the volunteer forms to be included with a general mailing to go out on Wednesday, August 23rd. Sandi will provide Mr. Zervakos the forms by Friday, August 18th. In the student packets, there was a form where Northview partnered with DirectTV and up to \$100.00 would be donated back to the school. Anyone who called DirectTV prior to today would have been told Northview wasn't enrolled. This mistake has been corrected, but will take a week for the system to accept enrollements. Mr. Zervakos indicated that once anyone successfully enrolls, he would send out a mass e-mail. We are considering applying for Parent Involvement Certification of Excellence. This process involves a lot of paperwork, and possibly a survey to poll parents at some point. Finally, Jeri Colton has requested the addition of an assistant treasurer to help with her activities.

As a reminder, the general meeting will be held on Monday, August 28, 2006 at 7:00pm in the gym. The executive committee will be introduced at that time.

The next Executive Board meeting will be held on September 19, 2006 in the PTSA Room 401.

The meeting was adjourned at 8:50pm.

Respectfully Submitted,

Becky Beaver
Recording Secretary